

CHECKLIST FOR SAFETY MANAGEMENT POLICY CONFORMANCE TO THE AS/NZS 4801 STANDARD

Policy Requirement of AS/NZS 4801

Contained in Policy

	Yes	No	N/A
1 Has top management demonstrated commitment and leadership in developing the OHSMS (or SMS)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Has top management authorised the organisation's OHS policy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Has top management ensured that the organisation's OHS policy clearly states OHS objectives?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Has top management ensured that the organisation's OHS policy is appropriate to the nature of its risks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Has top management ensured that the organisation's OHS policy is appropriate to the scale of its risks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 Has top management ensured that the organisation's OHS policy included a commitment to establish measurable objectives to ensure continued improvement aimed at elimination of work-related injury and illness?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 Has top management ensured that the organisation's OHS policy includes a commitment to establish measurable targets to ensure continued improvement aimed at elimination of work-related injury and illness?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8 Has top management ensured that the organisation's OHS policy includes a commitment to comply with relevant OHS legislation and regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9 Has top management ensured that the organisation's OHS policy includes a commitment to comply with other OHS requirements placed upon the organisation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10 Has top management ensured that the organisation's OHS policy includes a commitment to comply with other OHS requirements to which the organisation subscribes (other than those placed upon the organisation)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11 Has top management ensured that the organisation's OHS policy is documented?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12 Has top management ensured that the organisation's OHS policy is implemented?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13 Has top management ensured that the organisation's OHS policy is maintained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14 Has top management ensured that the organisation's OHS policy is communicated to all employees?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15 Has top management ensured that the organisation's environmental policy is available to interested parties?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16 Has top management ensured that the organisation's environmental policy is reviewed periodically to ensure it remains relevant and appropriate to the organisation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17 In the assessor's opinion, is the organisation's OHS policy sufficiently clear to be capable of being understood by interested internal and external parties?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18 Is there a procedure or other process that requires the organisation's OHS policy to be periodically reviewed and revised to reflect changing conditions and information?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19 If the organisation is part of a broader corporate body, has the organisation's top management defined and documented its OHS policy within the context of the corporate body's OHS policy, if there is one?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20 Has the broader corporate body endorsed the organisation's OHS policy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>